

Eligibility Requirements: Sophomore status or above (by first day of classes); in good standing; registered in an MSU degree-granting program, advanced enrollment deposit paid.

Applications accepted at the University Village Community Center, 1705 University Village, East Lansing, MI 48823

PLEASE PRINT

Date: _____

Applicant Information:

Last Name First Name Middle Initial

Current Address Phone Number

PID #: A _____ Date of birth ___/___/___ MSU Net ID: _____ Female Male

Credits earned to date (do not include current semester credits) _____ Fr So Jr Sr Grad

I understand the housing contract is for the entire academic year (August-May) or from the time of entrance to the end of spring semester. A separate summer contract option is available. I am applying for housing to start

Year 200__ Fall Spring Summer

List any special accommodations required:

All roommate requests must meet housing eligibility requirements prior to signing a housing contract. Requests must be mutual. University Housing will assign **individual** applicants to any spaces not reserved.

Roommate Requests – If possible, please hold a room in my apartment for:

Last Name First Name MSU Net ID Current Address

Last Name First Name MSU Net ID Current Address

Last Name First Name MSU Net ID Current Address

I understand (1) University Village is a smoke-free community; (2) **Applying** for an apartment is no guarantee that I will be assigned to an apartment; (3) University Housing staff will assign apartment based on availability; (4) I will be notified via email to my MSU account within 14 days whether I will be offered space, wait listed or did not meet eligibility requirements; (5) I will submit a non-refundable \$600 advance rental payment at the time of contract signing to be applied toward first month's rent. (6) Failure to sign the housing contract or provide the full advance rental payment by the offer letter's stated deadline will result in forfeiture of my University Village apartment reservation; (7) If any roommate fails to sign the housing contract and pay the full advance rental payment by the deadline, University Housing will assign another student to the apartment; (8) My contract will be in effect for the academic year (August-May) with an option for a summer housing contract. Continuing occupancy of the same apartment is not guaranteed. (9) I may cancel the contract within 14 days from the date signed, provided I have not moved in and receive a refund of the advance rental payment less a \$100 administrative fee.

Applicant Signature: _____ Date: _____

Circle your billing option: Monthly Semester

Office Use Only:

RMS ID _____ Application Received by: _____ Date Application Received: _____ Time Received: _____

____ Student Account and Enrollment Eligibility Yes No Verified by _____

Staff Member Name Date

Notification Sent

- Offer letter/contract sent with _____ deadline to return signed contract and \$600
- Did not meet eligibility requirements
- Waitlist